

July 10, 2006

1. Call to Order/Roll Call/Opening Ceremonies

Chairman Alex Vispoli opened the meeting of the Board of Selectmen on Monday, July 10, 2006 in the Selectmen's Conference Room in the Town Offices at 7:00 p.m. with the opening ceremonies. Roll call was taken and Selectmen Hess, Lyman, Teichert and Chairman Vispoli were present. Selectman Major was absent. Also present were Town Manager Buzz Stapczynski and Town Clerk Randall Hanson. Recording Secretary Elizabeth A. Kochakian took these minutes. This meeting was duly posted and cablecast live.

2. Communications/Announcements/Liaison Reports

Town Manager Stapczynski:

- The Manager thanked the Department of Community Services staff, Mary Donohue, Kim Stamas and their crew, for all the work they did on the 4<sup>th</sup> of July festivities. He said it was a marvelous day. He also thanked the Selectmen for their help at the Pancake Breakfast, which also went over very well. Last, he gave special thanks and appreciation to Gerry Silverman for the fabulous fireworks display the night before. He said that it was a great show.
- The Department of Community Services summer concert schedule is on going. The next concert will be July 12 when the 60's Invasion band will perform from 6 to 8 p.m. in the bandstand in the Town Park. Concerts will be held every Wednesday evening until August 23.
- Displayed the brand new trash and recycling schedule, which was sent to all residents from the Department of Public Works. He said it had a lot of good information on what you can recycle, special collections, etc., Jack Petkus, the Director, said the brochures were also available in the Town Offices, on line, and at the Public Works Department.
- They received a letter from the Housing Authority indicating that member Paul Higgenbottom has resigned. He said they need to have a meeting with the remaining member of the Housing Authority and members of the Board and will be in touch with them to schedule a meeting. He suggested either the 24<sup>th</sup> of July or August 7 at a regular Board meeting. The Manager said that if anyone was interested in serving on the Housing Authority, to submit his or her name.
- Several meetings ago a request came about the building permit fees for flood victims at Washington Park and other places. The Manager said they have been waiving the building permit fees for flood and storm related damage only. Also the related dumpster and electrical hook up fees. In doing this, they are trying to make it easier for these people with a little break on the cost.

Selectman John Hess:

- Selectman Hess said he got his report from the Department of Public Works on trash and recycling in the mail. He suggested that anyone who wants to receive free E-mails from the Town can sign up on the website and receive things like this that come out regularly via E-Mail.
- As a liaison to the Board of Health, Selectman Hess said that Dr. Dunbar resigned and was replaced at their last meeting by Dr. Miller. They also have a resignation by Steve Loring who was filling in for a short time. That position will be replaced tonight by Peggy Cruise. Both people are very good and he looked forward to working with them. If they need any support from the Board, he said he told them to let the Selectmen know.

Selectman Mary Lyman:

- Selectman Lyman said that she and Selectman Hess went on Thursday evening to the celebration honoring Pam Mitchell for her 19 years of service to the Zoning Board.
- The Council on Aging will be meeting this Thursday morning at 8 a.m.

2. Communications/Announcements/Liaison Reports (Cont.)

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- The Disability Commission will be meeting the 27<sup>th</sup> of July at 7:00 p.m. She asked Chairman Vispoli to attend as part of the Service Club. They will be meeting in the Children's Conference Room at the Memorial Hall Library. She told the Manager that they were talking too about having Mary Donahue from DCS come to talk to them about which things are handicap accessible for people. She said she would be contacting her about this.

Selectman Ted Teichert:

- During the summer with vegetation and brush overgrowing, Selectman Teichert asked who checked the fire hydrants to see if they are working. Mr. Petkus said the upkeep of hydrants is a combination of the Fire Department and Public Works. He said that some people intentionally put plantings around the hydrants because they don't like the looks of it. Where it interferes with the firemen's ability, they will clean it up. He said they don't have a regular person going around and looking for those problems. He suggested if anyone sees a hydrant they think is blocked, to give his Department a call. He said hydrants are not routinely maintained but the ones that have been maintained recently have flags on them. Selectman Teichert felt they should have a certain maintenance schedule for the fire hydrants to make sure they are working.

Selectman Alex Vispoli:

- Thanked the folks at DCS for putting on the Pancake Breakfast on the 4<sup>th</sup> of July. He said it was a great event and the fireworks also were spectacular.
- He asked the Town Manager to coordinate with John Doherty a cross section of folks for a discussion around the Korean memorial.
- Informed the Selectmen that Chairman of the School Committee, Tony James, is scheduled to be on the agenda of their next Selectmen's meeting regarding the I-Net.

3. Approval of Consent Agenda Items

A. Appointments and Re-appointments

It was moved by Selectman Teichert that the Board approve the following appointments by the Town Manager:

DEPARTMENT	POSITION	RATE	EFF. DATE
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MEMORIAL HALL LIBRARY

Emily Classon Staff Librarian - PTIE20 - 27/17/06  
(v. B. McNamara)

COMMUNITY SERVICES

Eileen S. Rogosin Enrichment Instructor - PT\*\*\*7/3/06  
Ashley Ahern Playground Counselor - PT C2A6/26/06  
Edward R. Noonan Lifeguard - PTC3A6/26/06  
Sangal B. Rohit Counselor - PTC2A6/26/06  
John H. Minton Supervisor I - PTC4A6/26/06

3. Approval of Consent Agenda Items (Cont.):

A. Appointments and Re-appointments (Cont.):

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COMMUNITY SERVICES (Cont.)

Andrea M. Leahy Playground Counselor - PTC2A6/26/06

Cassandra L. Britton Counselor - PTC2A6/26/06

\*\*\* Varies with course

BOARD OF HEALTH - Term expires 6/30/08

Margaret Kruse (v. Dr. S. Loring)

RECYCLING COMMITTEE - Term expires 6/30/07

Marya C. Lundgren (v. T. Adams)

And that the following re-appointment by the Town Manager be approved:

TOWN CLERK

List as presented by the Town Clerk.

RETIREMENT BOARD - Term expires 6/30/09

John C. Doherty

TRIAD Council - Terms expire 6/30/09

Thomas R. Deso

Richard H. Tyler

Martin Boroian

Nancy A. Bailey

Ethel A. Olsen

Dorothy L. Bresnahan

The motion was seconded by Selectman Lyman, voted and approved 4-0.

4. Citizens petitions and presentations

None this evening.

5. New Business

- A. Agreement for the Discontinued Portion of Osgood Street - Warrant Article #24 - 2004 Annual Town Meeting

Chairman Vispoli opened discussion on Warrant Article #24 the Agreement for the Discontinued Portion of Osgood Street that was passed at the 2004 Annual Town Meeting. John Roberts who was associated with that article was present to speak on this article. The Town Manager said that after the Town Meeting they went out and sought proposals for the purchase of the property and there was only one bidder, The Children's Professional Center for Handicapped Children, Inc. The attorneys Andrew Caffrey and Harold Brady pulled all the necessary paperwork together. They needed two things this evening, 1. The Board to authorize the Manager to sign the purchase and sale agreement; 2. That the Board signs the deed.

5. New Business (Cont.)

- A. Agreement for the Discontinued Portion of Osgood Street - Warrant Article #24 - 2004 Annual Town Meeting (Cont.)

Giving some background on this request, Chairman Vispoli said that this was a discontinued road no longer in use. The title has been held by the Town and

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unless town meeting makes a decision to dispose it in a sale. That happened at the 2004 Town Meeting. John Roberts, 8 Spring Hill Road, said he was on the Board of Directors for the Professional Center and Chairman of the Long Range Planning Committee which did the expansion most recently and got it opened on time before June 30<sup>th</sup>. He said they are enjoying that space very much.

Mr. Roberts said the Osgood Street section is dead ended by Rt. 93 and the only thing the town has in there are two water lines. Part of their proposal is to give back an easement for both maintenance and access to the water lines. They are going to use this for access to the Professional Center. He said there is a lot of traffic that cuts through there from Raytheon and other businesses down there with trucks and everything else which is very dangerous. They want the direction of that to be exit only to prevent the cut through. This is for the safety of the kids.

Mr. Roberts said that when they went to Town Meeting and got it approved, the next step was to advertise it in the state; they were the successful bidder. Part of the warrant article and bidding process sets the fee on this for consideration. Consideration can be the seller's services or goods and time. He requested to the Board that the \$10,000 fee for the purchase of this land be given in combination of dollars and services. His proposal is that they spend \$3,500 for the initial survey and engineering in order to get this before town meeting and the state process and pay \$6500 in cash. Atty. Caffrey added that the Town set a minimum bid of \$10,000 but didn't know why. He requested that some consideration be given for some of the expenses incurred by the Professional Center in getting this project before the town so this useless piece of land can be used again.

Chairman Vispoli said they have a document here that has \$10,000 on it. Selectman Hess said he needs to hear why they put a \$10,000 minimum. He said he wouldn't object to the proposal but in looking at the Article 24 from town meeting it doesn't reference anything on the price of the land. The question is whether or not these are the correct documents. The Manager said the \$10,000 was selected on the advice of the assessor. Selectman Lyman said she was not opposed to this but wanted to make sure Town Council Urbelis doesn't have any objections to this and felt they should postpone it until they make sure it is all appropriate. Selectman Teichert agreed that they should have counsel look it over first.

Selectman Hess moved approval of this request. Chairman Vispoli said he supported the concept but felt they should wait to make a motion until they get Town Counsel's opinion. When asked, Atty. Caffrey said there was no reason to get it done today. Selectman Hess thus withdrew his motion. Chairman Vispoli told Mr. Roberts if they get what they need in two weeks they will put it on the agenda to vote on at their next meeting.

**5. New Business (Cont.)**

**B. Board to Act on FY-06 Compensation Fund Transfers**

The Manager said this was to be a transfer of money from the Compensation Fund to the Sewer Fund. He was informed today by the Finance Director that there was going to be a submittal to FEMA for reimbursement for the overtime costs instead as it is an eligible cost for reimbursement.

**C. Board to Act on FY-07 Warrant Article #5 - Capital Projects Fund - \$320,000 for School Capital Projects**

A discussion was held on the FY-07 Warrant Article #5 - Capital Projects Funds. He said the good news is that they have confirmation that they got

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\$320,000 above and beyond what was expected. Present to speak on this from the School Committee were School Committee members Art Barber and David Samuels and Evan Katz, Head of Finance for the Schools. He said this covers a big part of overage voted for extras above and beyond the budget for this year. Chairman Vispoli said he understood the makeup of the \$379,000, \$59,000 that has to get added to the \$320,000 for the full amount to be covered. He understood that they expect that money to come in via new growth certification.

The Manager said that Mr. Torrissi looked on line and found that DOR has listed their revenues and expenses and that is shown on the memo he sent to the Board on July 6<sup>th</sup> which summarized the status of the Town's local aid and assessments. Mr. Torrissi said he wanted to get word out that they have a comfort level on the \$320,000 but are concerned about the new growth number. That number won't be in until the end of August or beginning of September. In terms of knowing what the big picture is, they are waiting for that.

David Samuels told the Board that Town Meeting appropriated \$378,092, \$59,000 is above and beyond what seems to be approved tonight. As far as he understands, town meeting is the ultimate governing authority of the Town and he didn't think that any of the boards without another special town meeting could override the town meeting vote. Chairman Vispoli said they are not talking about overriding anything; they are talking about what was voted on and a report that they got certain amount of money on which is better then anticipated; no one is changing the town meeting vote. Mr. Daniels said his question is why then on the school capital projects which normally happen over the summer, why delay to the fall given the great news they got from the state; also, the \$200,000 more in Medicare reimbursements they are getting; and, the likely growth and revenue they see every year but not until September. He said by delaying doing the capital improvement projects during the summer, they would then have to be done when kids are in the school. Since they are not in a financial bind at all, he wondered why couldn't they put this to rest now?

Selectman Lyman, as a point of information, asked what the \$59,000 not moving ahead would hold up. Mr. Samuels said he didn't know. She said she would be surprised if everything that needed to be spent isn't already scheduled to be spent in July and August. Mr. Daniels said he knows typically from year to year that they try to get everything done in the summer. Selectman Lyman said she agrees but doubted that \$59,000 is going to change that. As to why hold it up, Selectman Lyman said they haven't gotten the money yet. Chairman Vispoli said the point is they don't want to spend something before they have it. It is a basic budgeting policy.

**5. New Business (Cont.)**

C. Board to Act on FY-07 Warrant Article #5 - Capital Projects Fund  
\$320,000 for School Capital Projects (Cont.)

Chairman Hess asked what the Medicaid reimbursement was all about since this was the first he has heard of it. Mr. Barber said it is a \$200,000 difference between what was budgeted and what was received in 2006. If it was not appropriated at Town Meeting, Selectman Hess said it can't be spent and it will go into free cash. As he remembers it, Selectman Hess said the Town Meeting vote was to hold spending the \$379,000 until they had confirmation they had the money. He wouldn't advise anyone to spend money they don't have confirmation on.

Selectman Lyman asked if they can get a memo explaining the Medicaid reimbursement they are expecting and on how it happened. Also, to find out what the impact on the CIP would be in delaying the projects totaling \$59,000.

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Selectman Teichert said at town meeting, Selectman Major made a motion to hold spending this amount of money until they got additional money from the state. The Manager said on May 9, he sent the Selectmen a memo that outlined both Article 5, action taken on Article 4, and Article 5 on the CIP. He did this so there would be no question in their mind about what they heard. Selectman Major was trying to be clear what will happen if the \$379,000 didn't come in so he asked in this motion that they hold on these projects from the schools CIP's request until they get the additional monies from the state.

After all discussion, it was moved by Selectman Teichert that the Board release the \$320,018 available to CIP fund. There was no second to the motion.

The Manager said they had to have this discussion so it was understood the predicament they are in. Selectman Hess said the real predicament is how you can spend money that isn't in the cherry sheet. Selectman Lyman agreed. She didn't think the motion clarified anything. Selectman Hess said he would prefer to hear what needed to be ordered now that can't wait. Mr. Katz said he had nothing else to add.

6. Old Business

A. Board to Approve Raytheon Traffic Signal Design and Traffic Signal Agreements

The Manager said this agreement was ready to go except for the State agreement number, which they expect to get any time. He said the agreement has been reviewed by the Town, State and by Raytheon council.

It was moved by Selectman Hess that the Board approve the Raytheon Traffic Signal Design and Traffic Signal Agreements contingent on the number being assigned by the state. The motion was seconded by Selectman Lyman, voted and approved 4-0.

B. Board and Department Heads to Discuss FY2007 Goals and Objectives

Chairman Vispoli opened the planning session with Department Heads on FY2007. He said they have had three meetings to date; two with the Board of Selectmen to quantify items and do brainstorming and one with Department Heads.

6. New Business (Cont.)

B. Board and Department Heads to Discuss FY2007 Goals and Objectives (Cont.)

Through Steven Bucuzzo and Buzz Stapczynski, Chairman Vispoli said they have put together a document that has segments and has categorized the different goals they came up together. Present this evening for this discussion were Town Clerk Randy Hanson; Police Chief Brian Pattullo; Fire Chief Charles H. Murnane, Jr.; Rod Smith, Town Accountant; Joe Piantedosi, Director of Plant and Facilities; Jack Petkus, Director of Public Works; Jim Sutton, Library Director; Tony Torrisi, Finance Director; and, Steven Bucuzzo, Assistant Town Manager.

A 2-minute break was held at this time.

Upon return to the meeting, Chairman Vispoli opened discussion on the

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prepared document that listed the Town Goals & Objectives - FY07 with comments to date and added the following thoughts to each category:

**Budget and Finance:**

Budget process and information:

- Department Heads to meet to discuss what they feel is a streamline way of reviewing their budgets and give their recommendations to the Selectmen.
- Also discuss at that meeting how they can get the public more involved in budget discussions.
- The Manager said that Selectman Brian Major was assigned to a task meeting with Tony Torrisi and Joanne Marden, Finance Committee Chairman. They met this past Friday and talked about the purpose of the budget meetings with Department Heads. Their own assignment was to look back at what has been presented over the years; they had different documents. They will go through each packet and boil it down and present it to their group to come up with a recommendation.
- Goal for Selectmen. Seek ways to get public more involved.
- Target Date: End of September.
- Assignment: All Department Heads.

Health Insurance:

- Selectmen's Goal: Take position one way or another on MGL, Ch 32B, Sec. 19. Get information on pros and cons of Medicare eligibility.
- Hear from Candace Hall, Human Resources Director, about alternatives and trends. Candace Hall to talk about what the next wave of things she sees.
- Understand options and trends and wellness initiatives.
- Target Date: End of November.
- Assignment: Tony Torrisi and Candace Hall.
- Target Date for MGL, Ch. 32B, Sec. 18: Information to Selectmen August 7; Discussion on the 21<sup>st</sup> of August.

6. **New Business (Cont.)**

B. Board and Department Heads to Discuss FY2007 Goals and Objectives (Cont.)

Pension Costs:

- Tri-board meeting between Selectmen, FinCom and School Committee. Also include the Retirement Board.
- Dick Howe to prepare a memo for the Board on his concerns representing the Finance Committee about this. Rod Smith to review the memo and outline an agenda.
- Impact of current funding schedule and post employment benefit issues.
- Wait to hear from their auditors.
- Target Date for the actuarial study: March or April of next year.
- Date for Tri Board meeting: September 25, 2006.

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### NESWC Funds:

- Develop options for consideration; where best to put the money.
- Assignment: Tony Torrisi tells what their options are.
- Target Date: End of September, before the CIP process.

### New Revenues:

- Look at the impact of moving people out of Town Hall so that space could be rented to raise revenue.
- Look into the best practice used in other town to raise revenues.
- Find out what it costs to deliver a service and do a comparison with other towns.
- Mr. Piantedosi gives the Board the one page proposal he had submitted with the budget. He and Buzz to look at it and update that.
- Target date: Late August.
- Jim Sutton looks into the feasibility of renting the Memorial Hall for commercial use. Presently only non-profit groups use the Hall without charge. Will send the Selectman a copy of the policy on what the use of the Hall he and the Trustees drafted.

### Current and Ongoing Projects:

#### Ledge Road landfill:

- Mr. Petkus to add information on this in the DPW monthly reports sent to the Manager.
- Determine how to keep people in the loop what is happening here.
- Mr. Petkus said if anyone has a question on this to call him.
- Look into having a weekly-featured story on the web site.
- How to get consolidated information directly to the citizens.
- Quarterly updates beginning in September.

## 6. New Business (Cont.)

### B. Board and Department Heads to Discuss FY2007 Goals and Objectives (Cont.)

#### Reichhold Acquisition:

- Update people as progress is made.
- Assignment: Buzz Stapczynski

#### Sewer Project (addition):

- Update on the sewer project, which is just about completed.

### Future and Planned Projects:

#### Youth Center:



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- Report from the Task Force in September.
- Selectman Hess to forward the "To DO" list to Selectman Lyman.
- Assignment: Subcommittee - Selectmen Hess and Major.
- Target Date: End of September report back from the subcommittee.
- Decision by School Committee if they want to surplus out the property for the Youth Center behind Doherty School.
- Board to decide whether or not to move forward.
- Potential use of Youth Center for Community Use.

#### Town Yard:

- Decision by Selectmen what is the disposition of the town yard one way or another.
- Board to review information Joe Piantedosi gave the Selectmen November 28 of last year.
- Put on the Selectmen's agenda for discussion at the August 7<sup>th</sup> meeting.

#### Main Street project:

- Set up a display of the project for the general public, i.e., the Town Hall, on TV and other visible areas.
- Find a vehicle to keep people informed.
- Assignment: Multiple - The Manager, Community Development and Planning, Jack Petkus, Joe Piantedosi, Police.
- Target Date: Status report by the end of August/September.
- Jim Sutton volunteered doing a video presentation.

#### Rte. 125 Signalization:

- Keeping track of the public process.
- Expect a report mid September.

### 6. New Business (Cont.)

#### B. Board and Department Heads to Discuss FY2007 Goals and Objectives (Cont.)

#### I93 Interchange:

- Attend meeting with the 3 towns scheduled for August 3 at 8 a.m. in Tewksbury. Selectman Vispoli, the Town Manager, Paul Materazzo and representatives from the Task Force.
- Come up with a program that meets the needs of the three communities.
- Assignment: Liaisons: Selectman Vispoli and the Manager
- Target date end of August.

#### Policy and Oversight:

#### Auto Use Policy:

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- Subcommittee from the Board of Selectmen met several times and then met with the Manager.
- The next step meets with Department Heads and come to the Selectmen with thoughts. First meeting held today.
- Compile thoughts on how the policy could be implemented.
- Assignment: Buzz Stapczynski
- Target Date: September 11, 2006 meeting of the Board of Selectmen

Mr. Piantedosi said the last time the Selectmen mentioned this there was a freeze on 8 vehicles that were approved in the CIP. He said it was important to move ahead with some of these purchases. He wondered if there was a way to move ahead with purchasing the vehicles. Chairman Vispoli said they are only interested in take home vehicles for this policy and told Mr. Piantedosi to move ahead with the other vehicles.

#### External and Internal Communications:

- How to better communicate using the Town's Web Site, Cable TV and the census.
- Randy Hanson is Liaison and will work with Steve Bucuzzo, Assistant Town Manager, and report back at the August 21<sup>st</sup> meeting with their initial thoughts.

#### Mid Year Department Review:

- How to get more people to come to Mid Year Department Review.
- Possibly have project updates for a change.
- Set first meeting second week of November.
- Assignment: Buzz Stapczynski.
- Suggested a survey at Town Meeting as to what residents would like to have.
- Taking telephone calls during meetings.

### 6. New Business (Cont.)

#### B. Board and Department Heads to Discuss FY2007 Goals and Objectives (Cont.)

#### Use of Public Lands:

- Develop a process/policy procedure for the use of public lands.
- The Manager put a subcommittee on this together. A cross section of people.
- Report on inputs that come out of staff meetings.
- Discussion at September 23rd Selectmen's meeting.

#### Emergency Preparedness Planning:

- Emergency preparedness planning is ongoing.
- Police to disseminate copies of "The Continuation of Governmental Plans," a document from Homeland Security, to all department heads to put together their own plan that will fit into the master plan for the Town.

### July 10, 2006 (Cont.)

- Update emergency management plans through MEMA.
- Police Chief waiting for report on the way the recent flooding in Andover was handled to have some direction on how to better respond to disasters like that.
- Continued planning with Homeland Security.
- Let people know they have a lot of outreach.
- People should have individual homes plans in place.
- Update report in September how they disseminate information and continuity of operation plan, how they run the government.
- Information passed out at Andover Days, September 16, 2006.
- Fire Chief suggested handing out brochures in shopping bags during storm season on what to do.
- Improve on cell phone coverage and look into how to enhance that.
- Chief Pattullo looking at a web command center so that everyone can be live on line and see what is happening from different locations.

### Diversity in Hiring:

- Cross-functional opportunity.
- Assignment: Candace Hall and all department heads.  
Status report on fire chief search in August.

### Vision 21:

- Need to do better job implementing Vision 21 Report.
- Time for public to comment.
- Call a meeting of the three boards in the next 60 days.
- The Manager to take care of the scheduling; possibly September 25.

## 6. New Business (Cont.)

### B. Board and Department Heads to Discuss FY2007 Goals and Objectives (Cont.)

### Stormwater Management Plan:

- Assignment: Jack Petkus and Brian Moore.
- Draft bylaw. Present draft in September.

## 7. Approval of Minutes from Previous Meeting

It was moved by Selectman Hess that the Board approve the minutes of the June 19, 2006 - Regular Meeting. The motion was seconded by Selectman Lyman, voted and approved 4-0.

## 8. Sewer Commissioners

It was moved by Selectman Hess that the Board adjourn to Sewer Commissioners. The motion was seconded by Selectman Lyman voted and approved 4-0 by roll call vote, Selectmen Lyman, Hess, Teichert and Chairman Vispoli in

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favor of the motion.

It was moved by Selectman Hess that the Board approve the following requests for connections to the new sanitary sewer system:

3 Dundas Avenue - TM 121, TL 2-R  
133 Hidden Road - TM 79, TL 7  
11 Linda Road - TM 63, TL 23  
6 Millstone Circle - TM 120, TL 6  
10 Orchard Street - TM 60, TL 11  
409 South Main Street - TM 82, TL 18  
459 South Main Street - TM 83, TL 36

The motion was seconded by Selectman Lyman voted and approved 4-0.

It was moved by Selectman Hess that the Board approve the following requests for connection to the existing sewer system:

15 Barnard Street - TM 39, TL 28  
75 Beacon Street - TM 87, TL 86  
4 Cormiers Way - TM 87, TL 39  
15 Dawn Circle - TM 133, TL 71  
34 Karlton Circle - TM 57, TL 34  
274 Lowell Street - TM 134, TL 1  
9 Manning Way - TM 76, TL 35-D  
7 Shandel Circle - TM 81, TL 10-F  
10 Shandel Circle - TM 81, TL 10-E  
19 Sunset Rock Road - TM 79, TL 21-A

The motion was seconded by Selectman Lyman, voted and approved 4-0.

8. **Sewer Commissioners (Cont.)**

It was moved by Selectman Hess that the Board adjourns as Sewer Commissioners and resume to Regular Meeting. The motion was seconded by Selectman Lyman voted and approved 4-0 by roll call vote, Selectmen Lyman, Hess, Teichert and Chairman Vispoli in favor of the motion

9. **Adjournment - 10:07 P.M.**

It was moved by Selectman Hess that the Board close the Regular Meeting of the Board at 10:07 p.m. The motion was seconded by Selectman Lyman, voted and approved 4-0.

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Elizabeth A. Kochakian  
Recording Secretary